

**MINUTES OF A REGULAR MEETING OF THE
HICKORY HILLS POLICE PENSION FUND
BOARD OF TRUSTEES
OCTOBER 20, 2021**

A regular meeting of the Hickory Hills Police Pension Fund Board of Trustees was held on Wednesday, October 20, 2021 at 5:00 p.m. in the training room at the Hickory Hills Police Department located at 8800 West 87th Street, Hickory Hills, Illinois 60457, pursuant to notice.

CALL TO ORDER: Trustee Lopez called the meeting to order at 5:01 p.m.

ROLL CALL:

PRESENT: Trustees Mary McDonald, Alejandro Lopez and Brian Nelligan.

ABSENT: Trustee Mary Anne Doherty.

ALSO PRESENT: Tom Sawyer, Sawyer Falduto Asset Management; Amanda Secor and A.J. Weber, Lauterbach & Amen, LLP; Attorney Brian LaBardi, Reimer Dobrovolny & LaBardi PC (*via teleconference*).

PUBLIC COMMENT: There was no public comment.

APPROVAL OF MEETING MINUTES: *July 21, 2021 Regular Meeting:* The Board reviewed the July 21, 2021 regular meeting minutes. A motion was made by Trustee Lopez and seconded by Trustee Nelligan to approve the July 21, 2021 regular meeting minutes as written. Motion carried unanimously by voice vote.

September 23, 2021 Special Meeting: The Board reviewed the September 23, 2021 special meeting minutes. A motion was made by Trustee Lopez and seconded by Trustee Nelligan to approve the September 23, 2021 special meeting minutes as written. Motion carried unanimously by voice vote.

ACCOUNTANT'S REPORT – LAUTERBACH & AMEN, LLP: *Monthly Financial Report and Presentation and Approval of Bills:* The Board reviewed the Monthly Financial Report for the five-month period ending September 30, 2021. As of September 30, 2021, the net position held in trust for pension benefits is \$35,386,229.75, for a change in position of \$540,000.01. The Board also reviewed the Cash Analysis Report, Revenue Report, Expense Report, Member Contribution Report, Payroll Journal and the Vendor Check Report for the period July 1, 2021 through September 30, 2021 for total disbursements of \$102,704.33. A motion was made by Trustee Nelligan and seconded by Trustee Lopez to accept the Monthly Financial Report as presented and to approve the disbursements shown on the Vendor Check Report in the amount of \$102,704.33. Motion carried by roll call vote.

AYES: Trustees McDonald, Lopez and Nelligan

NAYS: None

ABSENT: Trustee Doherty

Additional Bills, if any: There were no additional bills presented for approval.

INVESTMENT REPORT – SAWYER FALDUTO ASSET MANAGEMENT, LLC: *Quarterly Investment Performance Report:* Mr. Sawyer presented the Quarterly Investment Performance Report for the period ending September 30, 2021. As of September 30, 2021, the third quarter net return is (0.05%) versus the third quarter account benchmark of (0.03%). The investment return for the quarter is (\$171,122) for an ending market value of \$35,376,705. The current asset allocation is as follows: fixed income at 37.8%, equities at 61.3% and cash equivalents at 0.9%. Mr. Sawyer reviewed the Market Commentary, Equity and Fixed Income Portfolios, Credit Rating Report and Transaction Ledger Report with the Board. A motion was made by Trustee Lopez and seconded by Trustee Nelligan to accept the Quarterly Investment Performance Report as presented. Motion carried unanimously by voice vote.

Review/Update Investment Policy: The Board discussed the Investment Policy and determined that no changes are required at this time.

COMMUNICATIONS AND REPORTS: *Active Member File Maintenance:* The Board noted that L&A will prepare Active Member File Maintenance letters for distribution to all active members requesting any additional pension file documents.

APPLICATIONS FOR RETIREMENT/DISABILITY BENEFITS: There were no applications for retirement or disability benefits.

APPLICATIONS FOR MEMBERSHIP/WITHDRAWALS FROM FUND: There were no applications for membership or withdrawals from the Fund.

NEW BUSINESS: *Establish 2022 Board Meeting Dates:* The Board established the 2022 Board meeting dates as January 19, 2022; April 20, 2022; July 20, 2022; and October 19, 2022 at 5:00 p.m. in the training room at the Police Department located at 8800 West 87th Street, Hickory Hills, Illinois 60457.

OLD BUSINESS: *IDOI Annual Statement:* The Board noted that the IDOI Annual Statement will be filed with the Illinois Department of Insurance prior to the October 31, 2021 deadline. No further action is necessary.

Portability Update – Glenn Tienstra: The Board discussed Glenn Tienstra's transfer of creditable service under portability. A motion was made by Trustee Lopez and seconded by Trustee Nelligan to direct L&A to prepare an updated true cost calculation reflecting the true cost amount of \$38,307.48 dated through November 15, 2021 with explanation regarding the calculation error, to be reviewed by the Board and Board Attorney prior to being sent via email and USPS Certified Mail to the member and to direct a Board Trustee to place a physical copy in the member's designated mailbox at the Police Department. Motion carried by roll call vote.

AYES: Trustees McDonald, Lopez and Nelligan

NAYS: None

ABSENT: Trustee Doherty

TRUSTEE TRAINING UPDATES: The Board discussed upcoming training opportunities. Trustees were reminded to submit any training certificates to L&A for recordkeeping.

Approval of Trustee Training Registration Fees and Reimbursable Expenses: There were no trustee training registration fees or reimbursable expenses presented for approval.

NEW BUSINESS (CONTINUED): *Review/Approve – Actuarial Valuation and Tax Levy Request:* The Board reviewed the Actuarial Valuation prepared by L&A. Based on data and assumptions, the recommended contribution amount is \$1,866,385, which is a \$43,276 increase from the prior year contribution. A motion was made by Trustee Lopez and seconded by Trustee Nelligan to accept the Actuarial Valuation as prepared and to request a tax levy in the amount of \$1,866,385 from the City of Hickory Hills Board of Trustees based on the recommended amount stated in the Actuarial Valuation prepared by L&A, subject to no changes to the final audited assets that would result in a change to the recommended contribution amount. Motion carried by roll call vote.

AYES: Trustees McDonald, Lopez and Nelligan

NAYS: None

ABSENT: Trustee Doherty

Review/Adopt – Municipal Compliance Report: The Board reviewed the Municipal Compliance Report prepared by L&A. A motion was made by Trustee Lopez and seconded by Trustee Nelligan to adopt the MCR as prepared and to authorize signatures by the Board President and Secretary. Motion carried unanimously by voice vote.

Review/Adopt – Resolution to Appoint Authorized Representatives in Accordance with IPOPIF AR-2021-01: The Board reviewed AR-2021-01: Resolution to Appoint Authorized Representative issued by IPOPIF. A motion was made by Trustee Nelligan and seconded by Trustee Lopez to adopt IPOPIF AR-2021-01 and to appoint Trustees Lopez and McDonald as the Authorized Representatives. Motion carried unanimously by voice vote.

ATTORNEY'S REPORT – REIMER DOBROVOLNY & LABARDI PC: *Legal Updates:* The Board reviewed the Reimer Dobrovlny & LaBardi PC quarterly newsletter, *Legal and Legislative Update*.

CLOSED SESSION, IF NEEDED: There was no need for closed session.

ADJOURNMENT: A motion was made by Trustee Nelligan and seconded by Trustee Lopez to adjourn the meeting at 5:46 p.m. Motion carried unanimously by voice vote.

The next regular meeting is scheduled for January 19, 2022 at 5:00 p.m.

Mary J. McDonald
Board President or Secretary

Minutes approved by the Board of Trustees on 1-19-22

Minutes prepared by Amanda Secor, Pension Services Administrator, Lauterbach & Amen, LLP