

**MINUTES OF A REGULAR MEETING OF THE
HICKORY HILLS POLICE PENSION FUND
BOARD OF TRUSTEES
JULY 15, 2020**

A regular meeting of the Hickory Hills Police Pension Fund Board of Trustees was held on Wednesday, July 15, 2020 at 5:30 p.m. in the training room at the Hickory Hills Police Department located at 8800 West 87th Street, Hickory Hills, Illinois 60457, pursuant to notice.

CALL TO ORDER: Trustee Lopez called the meeting to order at 5:37 p.m.

ROLL CALL:

PRESENT: Trustees Mary McDonald, Alejandro Lopez, Brian Nelligan and Mary Anne Doherty

ABSENT: None

ALSO PRESENT: Tom Sawyer, Sawyer Falduto Asset Management, LLC; Amanda Secor and Kevin Cavanaugh, Lauterbach & Amen, LLP (L&A)

PUBLIC COMMENT: There was no public comment.

APPROVAL OF MEETING MINUTES: *May 20, 2020 Regular Meeting:* The Board reviewed the May 20, 2020 regular meeting minutes. A motion was made by Trustee Lopez and seconded by Trustee Nelligan to approve the May 20, 2020 regular meeting minutes as written. Motion carried unanimously by voice vote.

Semi-Annual Review of Closed Session Meeting Minutes: There were no closed session meeting minutes for review.

ACCOUNTANT'S REPORT – LAUTERBACH & AMEN, LLP: *Monthly Financial Report and Presentation and Approval of Bills:* The Board reviewed the Monthly Financial Report for the two-month period ending June 30, 2020. As of June 30, 2020, the net position held in trust for pension benefits is \$28,873,674.84, for a change in position of \$1,436,392.80. The Board also reviewed the Cash Analysis Report, Revenue Report, Expense Report, Member Contribution Report Payroll Journal and the Vendor Check Report for the period April 1, 2020 through June 30, 2020 for total disbursements of \$93,982.46. A motion was made by Trustee Doherty and seconded by Trustee Lopez to accept the Monthly Financial Report as presented and to approve the disbursements shown on the Vendor Check Report in the amount of \$93,982.46. Motion carried by roll call vote.

AYES: Trustees McDonald, Lopez, Nelligan and Doherty

NAYS: None

ABSENT: None

Additional Bills, if any: There were no additional bills presented for approval.

INVESTMENT REPORT – SAWYER FALDUTO ASSET MANAGEMENT, LLC: *Quarterly Investment Performance Report:* Mr. Sawyer presented the Quarterly Investment Performance Report for the period ending June 30, 2020. As of June 30, 2020, the second quarter net return is 13.08% versus the second quarter account benchmark of 13.06%. The investment return for the quarter is \$3,346,271 for an ending market value of \$28,868,125. The current asset allocation is as follows: fixed income at 37.8%, equities at 61.2% and cash equivalents at 1%. Mr. Sawyer reviewed the Market Commentary, Equity and Fixed Income Portfolios, Credit Rating Report and Transaction Ledger Report with the Board. A motion was made by Trustee Lopez and

seconded by Trustee Doherty to accept the Quarterly Investment Performance Report as presented. Motion carried unanimously by voice vote.

Review/Update Investment Policy: Mr. Sawyer presented the updated investment policy adopted at the May 20, 2020 regular meeting for the Board's signature. L&A will file the investment policy with the Illinois Department of Insurance within 30 days of execution and Secretary McDonald will retain an executed copy in the Pension Fund's files.

COMMUNICATIONS AND REPORTS: *Affidavits of Continued Eligibility:* The Board noted that L&A mailed Affidavits of Continued Eligibility to all pensioners with the June payroll cycles and a due date of July 31, 2020. A status update will be provided at the next regular meeting.

Active Member File Maintenance: The Board noted that L&A will prepare Active Member File Maintenance letters for distribution to all active members requesting any additional pension file documents.

APPLICATIONS FOR RETIREMENT/DISABILITY BENEFITS: There were no applications for retirement or disability benefits.

APPLICATIONS FOR MEMBERSHIP/WITHDRAWALS FROM FUND: There were no applications for membership or withdrawals from the Fund.

OLD BUSINESS: There was no old business to discuss.

TRUSTEE TRAINING UPDATES: The Board discussed upcoming training opportunities. Trustees were reminded to submit any training certificates to L&A for recordkeeping.

Approval of Trustee Training Registration Fees and Reimbursable Expenses: The Board discussed the upcoming IPPFA MidAmerican Pension Conference. A motion was made by Trustee Lopez and seconded by Trustee Nelligan to approve the registration fees for Trustees interested in attending the IPPFA MidAmerican Pension Conference and to direct L&A to register all Trustees for the event. Motion carried by roll call vote.

AYES: Trustees McDonald, Lopez, Nelligan and Doherty

NAYS: None

ABSENT: None

NEW BUSINESS: *Board Officer Elections – President, Vice President, Secretary and Assistant Secretary:* The Board discussed Board Officer Elections and nominated the following slate of Officers: Al Lopez as President, Brian Nelligan as Vice President, Mary McDonald as Secretary and Mary Anne Doherty as Assistant Secretary. A motion was made by Trustee Doherty and seconded by Trustee Nelligan to elect the slate of Officers as stated. Motion carried unanimously by voice vote.

FOIA Officer and OMA Designee: The Board discussed maintaining City Clerk D'Lorah Catizone as the FOIA Officer and OMA Designee. A motion was made by Trustee McDonald and seconded by Trustee Nelligan to maintain the FOIA Officer and OMA Designee as stated. Motion carried unanimously by voice vote.

IDOI Annual Statement: The Board noted that the IDOI Annual Statement is in process and the final report will be sent to the Board for review upon completion.

Review Preliminary Actuarial Valuation: The Board reviewed the preliminary Actuarial Valuation prepared by L&A. The final report will be reviewed by the Board at the next regular meeting.

ATTORNEY'S REPORT – REIMER & DOBROVOLNY PC: *Legal Updates:* The Board reviewed the Reimer & Dobrovoly PC quarterly newsletter, *Legal and Legislative Update*.

CLOSED SESSION, IF NEEDED: There was no need for closed session.

ADJOURNMENT: A motion was made by Trustee Doherty and seconded by Trustee Nelligan to adjourn the meeting at 6:44 p.m. Motion carried unanimously by voice vote.

The next regular meeting is scheduled for October 14, 2020 at 5:30 p.m.

Mary J. McDonald
Board President or Secretary

Minutes approved by the Board of Trustees on 10-14-2020

Minutes prepared by Amanda Secor, Pension Services Administrator, Lauterbach & Amen, LLP